

**NO. 11/2/2020-Eco.D**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE**  
**(Economic Division)**

**Indira Paryavaran Bhawan,**  
**Jorbagh Road,**  
**New Delhi-110003**

Date: 06th January, 2021

To,

The Pay & Accounts Officer  
Ministry of Environment, Forest & Climate Change  
New Delhi-110003.

Sub.: Release of financial assistance to ENVIS Resource Partner (RP) at **Department of Environmental Sciences (DES), University of Kalyani, Nadia, West Bengal** to conduct the Certificate Course in “**Peoples’ Biodiversity Registers (PBRs)**” during the financial year 2020-21 - Regarding

I am directed to convey the sanction of the President of India for **release of ₹6,50,000/- (Rupees Six lakhs fifty thousand only)** to ENVIS-RP located at **Department of Environmental Sciences(DES), University of Kalyani, Nadia, West Bengal** to meet the expenditure for conducting the Certificate Course in “**Peoples’ Biodiversity Registers (PBRs)**” under Green Skill Development Programme (GSDP) during the financial year 2020-21, as per following break up.

Sl. No.	Heads	Amount (in ₹)
1.	Course Material (including equipment/kit)	50,000/-
2.	Boarding & Lodging (includes meals/ refreshment/ accommodation details etc.)	2,00,000/-
3.	Transportation/TA (includes training or field trips cost)	1,00,000/-
4.	Engagement of Experts / Resource Persons	1,50,000/-
5.	Others (includes Photographs, Mementoes, banners, rent, hiring of services, printing etc. including GST)	1,00,000/-
6.	Contingency	50,000/-
	<b>TOTAL</b>	<b>6,50,000/-</b>

2. The grant will be regulated in accordance with the provisions contained in the guidelines for the ENVIS Scheme and other related instructions of the Ministry of Environment, Forest and Climate Change. The Grants-in-Aid are also subject to the Chapter 9 of the General Financial Rules, 2017, as amended from time to time, read with the Government of India’s decisions incorporated thereunder, and any other guidelines which may be issued in this regard, and in particular to the following conditions: -

*Ramesh*



- (i) All payments shall be made through bank account of the beneficiary and DBT is strictly followed.
- (ii) The ENVIS-RP will submit the Utilization Certificate along with progress report and photographs for uploading on the website of the Ministry for public access.
- (iii) The ENVIS-RP at **DESKU, Nadia** shall submit the Expenditure Statement with supporting documents for the expenditure incurred on actual basis for adjustment.
- (iv) The GFRs 2017 be strictly adhered to while incurring the expenditure.
- (v) The fair selection of the students may be made through transparent procedure.
- (vi) The placement of students may be ensured to generate livelihood.
- (vii) Grants-in-Aid shall be utilized before the end of the current financial year 2020-21 and unspent balance, if any, will be refunded immediately by the ENVIS RP to the Govt. of India with interest.
- (viii) The ENVIS-RP may submit evidence of deposit of TDS/Service Tax/GST and copy of PF & ESI contributions of employees in case of contract payments and CST in case of purchase of leviable goods.
- (ix) The expenditure should not exceed beyond the approved allocation of funds. There should not be any overlapping of activities under the project/scheme with the activities of other ongoing scheme of Central/State Government.
- (x) Assets acquired wholly or substantially out of Government Grants shall not be disposed off without obtaining prior approval of the Ministry.
- (xi) Payments towards wages/remuneration as well as other contractual obligations shall be made through bank accounts of recipients.
- (xii) The ENVIS-RP would utilize the grant for the purpose for which it is sanctioned.
- (xiii) The ENVIS-RP is advised to adopt corruption mitigation strategies while utilizing the funds.
- (xiv) Grants-in-Aid to ENVIS-RP at **DESKU, Nadia** is subject to the Economy Instructions issued from time to time by the M/o Finance or by the Competent Authority.
- (xv) A separate bank account shall be maintained for the purpose and the account of ENVIS RP at **DESKU, Nadia** shall be open for audit by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in Section 14 of the C&AG (DPC 1971) as amended from time to time and shall be open for inspection by the sanctioning authority whenever it is called upon to do so.
- (xvi) The ENVIS-RP shall ensure the reasonability of the rates for expenditure.
- (xvii) The copy of the bills for the expenditure should be submitted for final settlement of the account.
- (xviii) Noted in Grants-in-Aid Register and Expenditure Control Register **Sl.No.143**.

3. The expenditure involved will be met from within the Sanctioned Budget Grant-in-aid under Demand No.27, Ministry of Environment, Forest & Climate Change (MoEF&CC), Major Head 3435-Ecology & Environment, **3435.03.102** – Environment Planning and Coordination, **06** – Decision Support System for Environmental Awareness, Policy Planning and Outcome Evaluation, **02** – Environmental Information Systems, **31** – Grant-in-aid-General for the financial year 2020-21.

4. The grantee organisation falls in the category of “Statutory Bodies”.


5. The Drawing & Disbursing Officer, MoEF&CC is hereby authorized to prepare & submit bill for **release of ₹6,50,000/- (Rupees Six lakhs fifty thousand only)** to Pay & Accounts officer, MoEF&CC, New Delhi who will direct Union Bank of India, Sunder Nagar, New Delhi to make the payment electronically i.e. through RTGS to Department of Environmental Sciences(DES), University of Kalyani, Nadia, West Bengal for ENVIS-RP, whose Bank Details are given below:

*Ramesh*

Name of the beneficiary	Name of Bank where A/c of Org. held with Address	A/c No.	IFSC
University of Kalyani	Bank of India Kalyani University Branch, Administrative building, University of Kalyani, Kalyani-741235, Nadia, West Bengal	42221010013 2312	BKID0004222


7. This issues with the approval of the competent authority and with the concurrence of Integrated Finance Division, vide their Dy. No. **135182/AS&FA**, dated **04.01.2021**.

Yours faithfully,

  
**(M.Ramesh)**  
Scientist 'E'

Copy to:

1. Professor (Dr.) Sankar Kumar Ghosh, Vice Chancellor, Department of Environmental Sciences (DES), University of Kalyani, Kalyani Distt. Nadia, West Bengal – 741235.
2. Cash Section (2 Copies).
3. The Director of Audit, Commerce, Works and Misc. II, AGCR Building, I.P Estate, New Delhi – 110 002
4. Integrated Finance Division (IFD), vide Dy. No. 135182/AS&FA, dated 04.01.2021.
5. Dr. Kausik Mondal, ENVIS Coordinator, Department of Environmental Sciences (DES), University of Kalyani, Kalyani Distt. Nadia, West Bengal – 741235. Email: [desku@envs.nic.in](mailto:desku@envs.nic.in)
6. Sanction folder /Guard file

  
**(M.Ramesh)**  
Scientist 'E'