

F.No. 23/18/2020-Eco.D
GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
(ECONOMIC DIVISION)

Indira Paryavaran Bhawan
Jorbagh Road,
New Delhi-110003

Date: 22nd February, 2021

To,

The Pay & Accounts Officer,
Ministry of Environment, Forest & Climate Change,
New Delhi-110003.

Sub.: Release of recurring grant to ENVIS Resource Partner (RP) at **Department of Environmental Sciences, Kalyani University, Nadia, West Bengal** on “**Environmental Biotechnology**” as final instalment (50%) towards Manpower Budget Head for the financial year 2020-2021 – regarding.

Sir,

I am directed to convey the sanction of the President of India for payment of ₹8,63,132.76 (Rupees Eight lakh sixty three thousand one hundred thirty two and seventy six paise only) and release of rounded off amount of **₹8,63,132.00 (Rupees Eight lakh sixty three thousand one hundred and thirty two only)**, as final instalment (50%) towards Manpower Budget Head for the financial year 2020-2021 to ENVIS RP at **Department of Environmental Sciences, Kalyani University, Nadia, West Bengal** on “**Environmental Biotechnology**” as per breakup given below.

Sl.No.	Manpower	Emoluments (per month)	Total amount for six months (October 2020 to March 2021)	Arrears for six months (April to September 2020)	Amount to be released
1	Programme Officer	46,690.15	2,80,140.90	25,467.36	3,05,608.26
2	Information Officer	38,996.97	2,33,981.82	21,271.08	2,55,252.90
3	IT Officer	31,539.38	1,89,236.28	17,203.32	2,06,439.60
4	Data Entry Operator	14,641.00	87,846.00	7,986.00	95,832.00
Total					8,63,132.76
Rounded off amount to be released					₹8,63,132.00

2. The grant will be regulated in accordance with the instructions of the Ministry of Environment, Forest and Climate Change. The Grants-in-Aid are also subject to the General Financial Rules (GFR) 2017, as amended from time to time, read with the Government of India's decisions incorporated thereunder, and any other guidelines which may be issued in this regard, and in particular to the following conditions:-


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- (i) Payments towards wages/remuneration as well as other contractual obligations shall be made through bank accounts of recipients under DBT scheme.
- (ii) The ENVIS RP shall submit evidence of deposit of TDS/Service Tax/GST and copy of PF & ESI contributions of employees, wherever applicable, in case of contract payments and CST in case of purchase of leviable goods.
- (iii) The ENVIS RP will furnish the Utilization Certificate, Expenditure Statement, and progress report of physical deliverables along with photographs for the F.Y. 2019-20 for uploading on the website of the Ministry for public access.
- (iv) Audited Utilization Certificate for F.Y. 2019-20 has been received and accepted for ₹18,99,759.00 out of ₹20,35,608.00 available/ released to DESKU, Nadia. The refund of ₹1,35,849.00 (unspent balance of ₹1,04,095.00 and bank interest of ₹31,754.00) has been received in the Ministry vide DD Nos. 000106 and 000105 dated 07.10.2020 which is submitted to CFI vide Challan Nos. 0235 and 0236 dated 28.10.2020 respectively.
- (vi) A separate bank account shall be maintained for the purpose and the account of ENVIS RP at **DESKU, Nadia** shall be open for audit by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in Section 14 of the C&AG (DPC 1971) as amended from time to time and shall be open for inspection by the sanctioning authority whenever it is called upon to do so.
- (v) The expenditure should not exceed beyond the approved allocation of funds.
- (vi) The relevant provision of GFR-2017 to be followed.
- (vii) There should not be any overlapping of activities under the project/scheme with the activities of on-going scheme of Central/State Government.
- (viii) Assets acquired wholly or substantially out of Government Grants shall not be disposed off without obtaining prior approval of the Ministry.
- (ix) The ENVIS RP at **DESKU, Nadia** shall furnish performance-cum-achievement report within prescribed time limit for uploading on the website of the Ministry for public access.
- (x) The ENVIS RP will spend Grants-in-Aid exclusively in pursuance of the objectives envisaged and as per terms and conditions and agreement signed by the Ministry and ENVIS RP at **DESKU, Nadia**.
- (xi) The ENVIS RP would utilize the grant for the purpose for which it is sanctioned.
- (xii) The ENVIS RP is advised to adopt corruption mitigation strategies while utilizing the funds.
- (xiii) Grants-in-Aid to ENVIS RP at **DESKU, Nadia** is subject to the Economy Instructions issued from time to time by the M/o Finance or by the Competent Authority.
- (xiv) Grants-in-Aid shall be utilized before the end of the current financial year 2020-21 and unspent balance, if any, will be refunded by the ENVIS RP to the Govt. of India with interest.
- (xv) Noted in Grants-in-Aid Register and Expenditure Control Register **Sl.No.180**.

3. The expenditure involved will be met from within the Sanctioned Budget Grant-in-aid under Demand No.25, Ministry of Environment, Forest & Climate Change, Major Head 3435- Ecology & Environment, 3435.03.102 - Environment Planning and Coordination, 06 - Decision Support System for Environmental Awareness, Policy, Planning and Outcome Evaluation, 02 - Environmental Information Systems, 31 - Grant-in-aid (General) for the financial year 2020-21.

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4. The grantee organisation falls in the category of "Statutory Bodies".

5. The Drawing & Disbursing Officer, MoEF&CC is hereby authorized to prepare & submit bill for ₹8,63,132.00 (Rupees Eight lakh sixty three thousand one hundred and thirty two only) to Pay & Accounts officer, MoEF&CC, New Delhi who will direct Union Bank of India, Sunder Nagar, New Delhi to make the payment electronically i.e. through RTGS to **Department of Environmental Sciences, Kalyani University, Nadia, West Bengal** for ENVIS RP, whose Bank Details are given below:

Name of the beneficiary	Name of the bank where A/c of Org. held with address	A/c No.	IFSC
ENVIS RP on Environmental Biotechnology, Kalyani University	Bank of India Kalyani University Branch, Administrative Building, Kalyani-741235, Nadia, West Bengal	422210100132312	BKID0004222

6. This issues with the approval of the competent authority and with the concurrence of Integrated Finance Division, vide their Dy. No. 134850/SS&FA, dated 17.02.2021.

Yours faithfully,


(Amit Vashishtha)
Scientist 'D'

Copy to:

1. Professor (Dr.) Sankar Kumar Ghosh, Vice Chancellor, Department of Environmental Sciences (DES), Kalyani University, Kalyani, Distt. Nadia, West Bengal – 741235.
2. Cash Section (2 Copies).
3. The Director of Audit, Commerce, Works and Misc. II, AGCR Building, I.P Estate, New Delhi - 110 002
4. Integrated Finance Division (IFD), vide Dy. No. 134850/SS&FA, dated 17.02.2021.
5. Dr. Kausik Mondal, ENVIS Coordinator, Department of Environmental Sciences (DES), Kalyani University, Kalyani, Distt. Nadia, West Bengal – 741235.
Email: desku@envis.nic.in
6. Sanction folder /Guard file


(Amit Vashishtha)
Scientist 'D'