

# FORM GFR 12 - A

[(See Rule 238 (1))]

## FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR **2021-2022** in respect  
of recurring/non-recurring  
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme: **Environmental Information System (ENVIS)**
2. Whether recurring or non-recurring grants : **Recurring**
3. Name of the Grantee Org.: Dept. of Environmental Sc., University of Kalyani, W.B.
4. Grants position at the beginning of the financial year
  - (i) Cash in Hand/Bank: 0.00
  - (ii) Unadjusted advances: 0.00
  - (iii) Total: 0.00
5. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 4 (iii)]	Interest Earned thereon (2021-22)	Interest deposited back to the Govt. *	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6) **
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
0.00	19,622.00	19,622.00	23/18/21-Eco.D	19 Apr, 2021	5,36,927	21,47,709	20,54,219.00	93,490.00
			23/18/21-Eco.D	02 Sept, 2021	5,36,927			
			23/18/21-Eco.D	01 Dec 2021	10,73,855			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid- creation of capital assets	Total
20,54,219.00	- NIL -	-NIL-	20,54,219.00

\* Bank interest refunded through DD./Cheque No. .... Dated .....

\*\* Unspent balance refunded through DD./Cheque No. .... Dated .....



Details of grants position at the end of the year 2021-22

- (i) Cash in Hand/Bank 93,490.00
- (ii) Unadjusted Advances: 0.00
- (iii) Total: 93,490.00

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under **ENVIS Scheme** has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/ Department concerned as per their requirements/ specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/ specifications).

Date:

Place:

Signature with seal

Name.....

Chief Finance Officer  
(Head of the Finance)

Finance Officer (Actg)  
University of Kalyani.

(Strike out inapplicable terms)

Signature with seal

Name.....

Head of the Organisation

REGISTRAR  
University of Kalyani  
Kalyani, Nadia-741235  
West Bengal



**Ministry of Environment, Forest and Climate Change**  
**Environmental Information System (ENVIS)**  
**EXPENDITURE STATEMENT**  
**(2021-22)**

(To be sent in duplicate to the Ministry of Environment, Forest & Climate Change)

**For the financial year 2021-22 (1<sup>st</sup> April, 2021 to 31<sup>st</sup> March, 2022)**

(Amount in ₹)

Sl. No	Sanctioned Object Head	Total Amount Sanctioned (in ₹)	Amount Received (in ₹) (including carry forward)	Expenditure Incurred (in ₹)	Available Balance (in ₹)
1.	MANPOWER	15,82,410.00	15,82,409.00	15,82,409.00	NIL
2.	OTHERS (Database development, website maintenance, printing of Newsletters & Prakriti Map, contingency, stationery, consumables, AMC, Internet charges, training, inter-centre interaction workshops, expenses on monitoring, ISBEID Database development, Mobile App Development etc.)	4,65,300.00	4,65,300.00	4,65,300.00	NIL
3.	TRAVEL	1,00,000.00	1,00,000.00	6,510.00	93,490.00
4.	TOTAL	21,47,710.00	21,47,709.00	20,54,219.00	93,490.00
<b>Bank interest during financial year 2021-22</b> (Refunded through DD/Cheque No...000249..... Dated.10/05/2022)					19,622.00
<b>Net balance amount available at the end of financial year (up to 31<sup>st</sup> March, 2022)</b>					93,490.00

\*\* Refunded through DD/Cheque No. .... dated .....

*Kausik Mondal*  
Signature and seal of the  
ENVIS Coordinator

Prof. (Dr.) Kausik Mondal  
Coordinator  
ENVIS Resource Partner  
University of Kalyani



*[Signature]* 28/4/22  
Signature and seal of the  
Head of the Organization  
REGISTRAR  
University of Kalyani  
Kalyani, Nadia-741235  
West Bengal