

Ministry of Environment, Forests and Climate Change
Environmental Information System (ENVIS)
EXPENDITURE STATEMENT
 (To be sent in duplicate to The Ministry of Environment, Forests & Climate Change)

Name of the Scheme: Certificate course in "Peoples' Biodiversity Registers (PBRs)"

For the financial year 2020-21 (April, 2020 to March, 2021)

Sl. No	Sanctioned Object Head	Total Amount Sanctioned (in ₹)	Amount Received (in ₹)	Expenditure Incurred (in ₹)	Available Balance (in ₹)
1.	Course Material (including equipment/kit)	50,000	50,000	31,980	18,020
2.	Boarding & lodging (includes meals/refreshment/accommodation details etc.)	2,00,000	2,00,000	26,500	1,73,500
3.	Transportation /TA (includes training or field trips cost)	1,00,000	1,00,000	28,405	71,595
4.	Engagement of Experts/Resource Persons	1,50,000	1,50,000	88,085	61,915
5.	Others (includes photographs, mementoes, banners, rent, hiring of services, printing etc. including GST)	1,00,000	1,00,000	32,530	67,470
6.	Contingency	50,000	50,000	4,167	45,833
4.	TOTAL	6,50,000.00	6,50,000.00	2,11,667	4,38,333
Bank interest during financial year 2020-21					N/A
Net balance amount available at the end of financial year (up to 31 st March, 2021)					4,38,333

Asoke Prasun Chattopadhyay

Signature and seal of the
ENVIS Coordinator

Prof.(Dr) Asoke Prasun Chattopadhyay

Co ordinator
ENVIS Resource Partner
University of Kalyani

M 11/6/21

Signature and seal of the
Head of the Organization

REGISTRAR
University of Kalyani
Kalyani, Nadia-741235
West Bengal



For,
MIS. S. DE & CO.
Chartered Accountants

Proprietor

UDIN - 21056196AAAAB2963

FORM GFR 12 - A

[[See Rule 238 (1)]]

**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**UTILIZATION CERTIFICATE FOR THE YEAR 2020-21 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- Name of the Scheme: Certificate course in "Peoples' Biodiversity Registers (PBRs)".
- Whether recurring or non-recurring grants : **Recurring**
- Name of the Grantee Org.: **Dept. of Environmental Science, University of Kalyani, Kalyani, Nadia, West Bengal**
- Grants position at the beginning of the Financial year
 - Cash in Hand/Bank: **0.00**
 - Unadjusted advances: **0.00**
 - Total: **0.00**
- Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 4 (iii)]	Interest Earned thereon (2020-21)	Interest deposited back to the Govt.	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
0	0	0	11/2/2020 Eco. D.	6/01/2021	6,50,000	6,50,000	2,11,667	4,38,333

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid- creation of capital assets	Total
2,11,667.00	- NIL -	-NIL-	2,11,667.00

* Bank interest refunded through DD./Cheque No. Dated.....

** Unspent balance refunded through DD./Cheque No..... Dated...

Details of grants position at the end of the year

- Cash in Hand/Bank: 4,38,333.00
- Unadjusted Advances: 0.00
- Total: 4,38,333.00



UDIN - 21056196AAAABB2963

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under **ENVIS Scheme** has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/ Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/ specifications).

Date:

Place:

Signature with seal

Name.....

Chief Finance Officer

(Head of the Finance)

Finance Officer
University of Kalyani

(Strike out inapplicable terms)

Signature with seal

Name.....

Head of the Organisation

REGISTRAR
University of Kalyani
Kalyani, Nadia-741235
West Bengal



For, MIS. S. DE & CO.
Chartered Accountants

Proprietor